Scheduling Inspections

- In order to schedule an inspection you must have a legal plan approval. For electrical and mechanical, refrigeration, gas line, or hydronic piping plan approval the contractor must call for inspection.
- All inspections must be scheduled 24 hours in advance of desired date of inspection.
- Once you have scheduled this inspection you will be placed on an inspection list.
- IN DRDER FOR THE INSPECTOR TO PERFORM THE SCHEDULED INSPECTION, YOU MUST CONFIRM THE DAY OF THE INSPECTION REQUESTED BY CALLING OUR DEPARTMENT BETWEEN THE HOURS OF 7:30AM AND 8:30AM. IF YOU FAIL TO CALL, THE INSPECTOR WILL NOT PERFORM THIS INSPECTION.
- Visit our Web Site for details on inspection and permit submittal requirements and adopted codes:

www.clarkcountyohio.gov/commdev

The Clark County Community Development
Department is committed to preserving the
public health, safety, and welfare in all
jurisdictions under our authority in the new
construction environment through the
effective, efficient use, and enforcement of
current residential and commercial building
code requirements of the State of Ohio.

Should you have any questions regarding codes or construction, please feel free to contact us. Clark County is a member of the following organizations which can also help answer your code questions.





Our inspection staff is certified by:





What Inspections do I Need for Residential?

A Guide to the Inspection Process



Clark County

Community Development

Springview Government Center
3130 E. Main St, Suite 1A
Springfield, OH 45505
(937)521-2160/(937)328-2621 Fax
www.clarkcountyohio.gov/commdev

Required Building Inspections

- Lat Line Markers all boundary lines shall be clearly marked at their intersection with permanent marker or with markers which are offset at a distance which is of record with the owner. RCO 108.2.1
- Footing: All forms and/or grade stakes are to be in place prior to requesting this inspection. RCO 108.2.2
- Foundation: Reinforcing, drain tile, waterproofing/damproofing, anchor bolts,, etc. need to be installed and in place prior to requesting inspection.

 RCO 108.2.2
- Framing: All structural framing must be completed; from floor to roof sheathing. Roofing and exterior siding or brick may be installed prior to requesting this inspection. NOTE; ELECTRICAL, HYAC, AND PLUMBING INSPECTIONS ARE TO BE COMPLETED AND APPROVED PRIOR TO REQUESTING THIS INSPECTION. RCO 108.2.5
- Insulation: All wall insulation and vaulted ceiling areas must be installed. Blown-in ceilings and basement walls will be looked at on final. Must be installed according to the 2009 International Energy Code or submitted REScheck that matches size of house. RCO 108.2.8

Electric service will not be released until framing and insulation inspection has been approved.

Final: Before a Certificate of Occupancy will be issued, all required inspections must be completed and approved. Rough grading, exterior stairs, water sample test from the health department, etc. must be completed prior to requesting this inspection. All construction must be complete. RCO 108.2.11

Required Electrical, HVAC, Gas Line, Refrigeration and Hydronic Piping Inspections

- Temporary Pole (electrical): Pole must be set with proper meter and GFCI outlets.
- Ditch (electrical): The wire must be installed in the trench with the proper marking with caution tape.
- Raugh in: All wire, baxes, ductwork, piping, etc. must be installed.
- Service: All proper code related items must be completed to receive service from the local electric supplier.
- <u>Final:</u> All appliances must be installed and all final connections made. Grills, diffusers, etc. must be installed.

NOTE: SEE PLAN APPROVAL FOR THE NUMBER OF INSPECTIONS YOU MAY RECEIVE. IF AN INSPECTION DOES NOT PASS, YOU MAY NEED TO PURCHASE AN ADDITIONAL INSPECTION.

Additional Inspection Services

- Foundation to Grade Approval: This approval allows a footing and foundation inspection to be performed prior to issuing the plan approval for the entire project. A foundation plan, zoning certificate, and septic approval from the appropriate agency must be submitted. A non-refundable fee will be due prior to scheduling the inspection.
- Special Inspection: The owner/owners' representative or contractor who holds a plan approval for the project may request an inspection over and above the required inspection for a special circumstance or which is not otherwise required by the building code. There may be a fee required to be paid before the inspection will be performed.
- Temporary Certificate of Occupancy: May be issued for special circumstances. This certificate will be issued at the discretion of the CBO. A fee will be assessed prior to issuing this certificate. NOTE: ALL INSPECTIONS MUST BE APPROVED; ELECTRICAL, HVAC, PLUMBING, WELL TEST, ETC. LIFE SAFETY ITEMS MUST BE INSTALLED.
- Re-inspection Fees: A \$45 inspection fee + applicable state fee may be assessed if a project is not accessible once the inspector arrives on the job site, construction not ready for inspection, etc.